



Travel Voucher

Date: 1-Aug-14

Account No.

Name: Tim H. Nelson

Travel/Meals
Lodging
Seminars
Schools

OBJ Code	ORG Code
69500	
69550	
12180	

Destination: Seattle, Washington

Advance

Purpose: National League of Cities Conference

Hotel Name: Sheraton

Departure Time & Date: 11/12/2013 8:34pm

Return Time & Date: 11/16/2013 6:04am

Expenses*	1st Day	2nd Day	3rd Day	4th Day	5th Day	Total Expenses	Prepaid or Billed
Mileage* (\$0.56/mile 1-1-2014)	25.00	-			25.00	28.00	
Air Fare						0.00	
Airport Parking						0.00	
Limousine						0.00	
Taxi, bus, etc.	48.00			60.00		108.00	
Car Rental						0.00	
Parking Fees					72.00	72.00	
Registration Fee						0.00	
Meals		11.01	32.50	6.36		49.87	
Lodging		354.58	304.87	304.87		964.32	
Phone						0.00	
Literature						0.00	
Gratuities						0.00	
Other (please explain) Tolls	2.16				2.16	4.32	
						0.00	
TOTAL	\$ 50.16	\$ 365.59	\$ 337.37	\$ 371.23	\$ 74.16		-

Expenses incurred by employee: **\$ 1,226.51**
Less travel advance:
Amount due (TO) or FROM the CITY: **\$ 1,226.51**

*Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of travel voucher.

Mileage rate January 1, 2014 - Dec 31, 2014

0.56

**Enter number of miles driven each day.

I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.

Digitally signed by tnelson
DN: dc=com, dc=sct, dc=corp,
ou=AD, ou=USERS, cn=tnelson
Date: 2014.08.01 15:28:59 -05'00'

Employee Signature

Director's Signature

Approved for Payment

SALE RECEIPT

Store #11801 tko 11/13/13 10:19:13
Subway Sandwiches & Salads
725 Pike Street
Seattle WA 98101
206.505.6498

Trans# 24 Clerk 34 Dwr 1 TRDT 111313
Receipt # 0000283447 Reg-ID REG-MAIN

--- ITEM	---	QTY	PRICE	MEMO	PLU
TURKEY	fr	1	T \$ 7.75		10223
DRK-30oz		1	T \$ 2.30		10003

SUBTOTAL \$ 10.05
Sales Tx \$ 0.96

TAKE-OUT **TOTAL \$ 11.01
CredCardAMT TEND \$ 11.01

CHANGE DUE\$ 0.00

How'd we do? Get a free cookie.
Take 1 min survey on www.TellSubway.com
Approval No: 01358P
Reference No: 331718965075
Acquired: Swipe
Account No: *****
Card Issuer: Mastercard
Amount: \$11.01

Take our 1-minute Survey at
www.tellsubway.com and receive a free
cookie. Keep your receipt and write
your unique coupon code
here _____.

HILTON GARDEN INN

SEATTLE NORTH EVERETT
8401 PAINE FIELD BLVD
MUKILTEO, WA 98275
425-423-9000

EMP: DEBBIE G

MASTERCARD

Date 11/14/13

Time 16:53

Table 100

161360

Card Holder NELSON/TIM H

Card Number ##### [REDACTED] ##/##

Auth-Code.. 01403P Ctrl: 14042

Amount.. 28.00

Tip... 4.50

Total.. 32.50

X

Cardmember agrees to pay total in accordance with agreement governing use of such card.

*** Customer Copy ***

SALE RECEIPT

Store #11801

tko 11/15/13 10:41:51

Subway Sandwiches & Salads

725 Pike Street

Seattle

WA 98101

206.505.6498

Trans# 55 Clerk 34 Dwr 1 TRDT 111513

Receipt # 0000283860 Reg-ID REG-MAIN

---	ITEM	---	QTY		PRICE	MEMO	PLU
6	on FlatbBr	1	T	\$	0.00		3899
EgChOmlt	6r	1	T	\$	3.50		29021
DRK-30oz		1	T	\$	2.30		10003

SUBTOTAL \$ 5.80

Sales Tx \$ 0.56

TAKE-OUT **TOTAL \$ 6.36

Cash AMT TEND \$ 20.00

CHANGE DUE\$ 13.64

How'd we do? Get a free cookie.

Take 1 min survey on www.TellSubway.com



Nelson, Tim
 FRISCO, TX 75035-8196

Page Number 1 Invoice Nbr [REDACTED]
 Guest Number [REDACTED] Arrive Date 11-12-2013 00:56
 Folio ID A Depart Date 11-13-2013 03:33
 No. Of Guest 1 Agent SBROGAN
 Room Number [REDACTED]
 Club Account [REDACTED]
 Time 11-15-2013 19:21

Duplicate Invoice

Date	Reference	Description	Charges	Credits
11-12-2013	RT1825	Room Chrg Retail	\$305.00	
11-12-2013	RT1825	Room Tax	\$47.58	
11-12-2013	RT1825	Seattle Tourism Assessment	\$2.00	
11-13-2013	VM	Visa/MasterCard		\$-354.58
		** Total	\$354.58	\$-354.58
		** Balance	\$0.00	

For Authorization Purpose Only

TIM H NELSON

Date	Credit Card	Code	Authorized
11-12-2013	XXX [REDACTED]	01375P	442.25

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

EXPENSE SUMMARY REPORT

Currency: USD

Date	Room & Tax	Food & Bev	Telephone	Parking	Laundry	Other	Total	Payment
11-12-2013	\$352.58	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$354.58	\$0.00
11-13-2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-354.58
Total	\$352.58	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$354.58	\$-354.58

Your SPG Account [REDACTED] earned at least 610 Starpoints. Get 10,000 more with the SPG Credit Card. spg.com/axpcard

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

Tell us about your stay. www.sheraton.com/reviews



Sheraton
HOTELS & RESORTS

Nelson, Tim
FRISCO, TX 75035-8196

Page Number 1

Invoice Nbr [REDACTED]

Guest Number [REDACTED]

Arrive Date 11-13-2013 03:35

Folio ID A

Depart Date 11-16-2013

No. Of Guest 1

Room Number [REDACTED]

Club Account [REDACTED]

Time 11-15-2013 19:19

Information Invoice

Date	Reference	Description	Charges	Credits
11-13-2013	RT1825	Room Chrg Grp Association	\$262.00	
11-13-2013	RT1825	Room Tax	\$40.87	
11-13-2013	RT1825	Seattle Tourism Assessment	\$2.00	
11-14-2013	RT1825	Room Chrg Grp Association	\$262.00	
11-14-2013	RT1825	Room Tax	\$40.87	
11-14-2013	RT1825	Seattle Tourism Assessment	\$2.00	
11-14-2013	6044	Daily Grill	\$22.12	
11-14-2013	6044	Daily Grill	\$4.00	
11-15-2013	VM	Visa/MasterCard		\$-635.86
		** Total	\$635.86	\$-635.86
		** Balance	\$0.00	

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EXPENSE SUMMARY REPORT

Currency: USD

Date	Room & Tax	Food & Bev	Telephone	Parking	Laundry	Other	Total	Payment
11-13-2013	\$302.87	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$304.87	\$0.00
11-14-2013	\$302.87	\$26.12	\$0.00	\$0.00	\$0.00	\$2.00	\$330.99	\$0.00
11-15-2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-635.86
Total	\$605.74	\$26.12	\$0.00	\$0.00	\$0.00	\$4.00	\$635.86	\$-635.86

Your SPG Account [REDACTED] earned at least 1100 Starpoints. Get 10,000 more with the SPG Credit Card. spg.com/axpcard

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon!

Tell us about your stay. www.sheraton.com/reviews

Yellow Cab

206-622-6500
Seattle

425-455-4999
Eastside

253-455-4999
So. King County

DATE 11/2/2013 TIME _____ DRIVER'S NAME _____
RECEIVED FROM _____ CAB# _____
AMOUNT \$48.00 FOR HIRE# _____
FROM SEA TO SHERATON
TO _____

24 HOUR COMPUTER DISPATCH/CORPORATE ACCOUNTS WELCOME - 206-343-4362

Yellow Cab

206-622-6500
Seattle

425-455-4999
Eastside

253-455-4999
So. King County

DATE 11/15/2013 TIME _____ DRIVER'S NAME _____
RECEIVED FROM _____ CAB# _____
AMOUNT 60.00 FOR HIRE# _____
FROM SHERATON
TO SEA AIRPORT

24 HOUR COMPUTER DISPATCH/CORPORATE ACCOUNTS WELCOME - 206-343-4362