



Travel Voucher

Date: 1-Aug-14

Account No.

Name: Tim H. Nelson

Travel/Meals
Lodging
Seminars
Schools

OBJ Code	ORG Code
69500	
69550	
12180	

Destination: Austin, Texas

Advance

Purpose: TML Conference

Hotel Name: DoubleTree Hotel

Departure Time & Date: 10/08/2013 3:11pm

Return Time & Date: 10/11/2013 8:27pm

Expenses*	1st Day	2nd Day	3rd Day	4th Day	5th Day	Total Expenses	Prepaid or Billed
Mileage* (\$0.56/mile 1-1-2014)	50.00	-				28.00	
Air Fare						0.00	
Airport Parking				48.00		48.00	
Limousine						0.00	
Taxi, bus, etc.						0.00	
Car Rental				57.89		57.89	
Parking Fees						0.00	
Registration Fee						0.00	
Meals	2.71					2.71	
Lodging				657.15		657.15	
Phone						0.00	
Literature						0.00	
Gratuities						0.00	
Other (please explain) Tolls	3.18			3.59		6.77	
						0.00	
TOTAL	\$ 5.89	\$ -	\$ -	\$ 766.63	\$ -		-

Expenses incurred by employee: **\$ 800.52**
 Less travel advance:
 Amount due (TO) or FROM the CITY: **\$ 800.52**

*Receipts and other supporting data must be attached. If payment is due the City, please attach payment at time of submission of travel voucher.

Mileage rate January 1, 2014 - Dec 31, 2014

0.56

**Enter number of miles driven each day.

I certify that the expenses outlined above were incurred by me in the conducting of city business and are true and correct to the best of my knowledge.

Digitally signed by tnelson
 DN: dc=com, dc=sct, dc=corp,
 ou=AD, ou=USERS, cn=tnelson
 Date: 2014.08.01 16:02:14 -05'00'

Employee Signature

Director's Signature

Approved for Payment

EMERALD CLUB

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Welcome valued Emerald Club member **TIM H NELSON**
Try our One-Click ReservationSM option to expedite your rental process.

Rental Detail

Rental Agreement #: [REDACTED] Invoice #: [REDACTED]

Renter Name: TIM H NELSON
Renter Address: [REDACTED]
Account: [REDACTED]

Rental Location

Pickup Date: 10-OCT-2013 19:48
Pickup Location:
AUST01 - AUSTIN BERGSTROM ARPT
AUSTIN BERGSTROM INTL ARPT
3600 PRESIDENTIAL BLVD STE 108
AUSTIN, TX 78719
US
888 826 6890

Return Date: 11-OCT-2013 15:21
Rental Location:
AUST01 - AUSTIN BERGSTROM ARPT
AUSTIN BERGSTROM INTL ARPT
3600 PRESIDENTIAL BLVD STE 108
AUSTIN, TX 78719
US

Vehicle Info

Model: RAV4 **License #:** N338042
Vehicle Class Driven: Intermediate Recreational Auto A/C
Vehicle Class Charged: INTERMEDIATE 2/4 DOOR AUTOMATIC A/C
State/Province: LA **Miles/Kms Driven:** 98.0
Miles/Kms out: 13766.0 **Miles/Kms In:** 13864.0

Charges

Rates - Time and Distance		USD
Time & Distance	1 DAY @ 38.25	38.25
No Charge Distance	0.00 DISTANCE @ 0.00	0.00
Loss Damage Waiver Full		0.00
Austin Events Venue Tax 5 Pct	(5.00%)	2.52
Concession Recoup Fee 11.11 Pct	(11.11%)	4.44
Consolidated Facility Fee 5.95/dy		5.95
Texas Reimbursement Fee 1.70/day		1.70
Motor Veh Rental Tax	(10.00%)	5.03

Total **57.89**

Subject to audit.

Payment

Credit Card: Master Card [REDACTED] 57.89

Payment Date: 11-OCT-2013

Amount Due: 0.00

Reward

1 credit(s) have been rewarded for this reservation.

[Email us with your questions...](#)





**HYATT
PLACE™**

Hyatt Place Austin Downtown
211 East 3rd Street
Austin, TX 78749
Phone: 512-476-4440
Fax: 512-476-4404
austindowntown.place.hyatt.com

INVOICE

Payee Tim Nelson
6101 Frisco Square Blvd
Frisco TX 75034
United States

Room No. 1002
Arrival 10-08-13
Departure 10-11-13
Page No. 1 of 1
Folio Window 1
Folio No. 31945

Confirmation No. 2935330301
Group Name TX Municipal League
Booking No. 3278HDFQ

Date	Description		Charges	Credits
10-08-13	- Bakery Cafe Dinner Food	Room# 1002 : CHECK# 0141634	2.71	
10-08-13	Group Room		189.00	
10-08-13	State Tax		11.34	
10-08-13	City/Local Tax		17.01	
10-08-13	State-Cost Recovery Fee		1.70	
10-09-13	Group Room		189.00	
10-09-13	State Tax		11.34	
10-09-13	City/Local Tax		17.01	
10-09-13	State-Cost Recovery Fee		1.70	
10-10-13	Group Room		189.00	
10-10-13	State Tax		11.34	
10-10-13	City/Local Tax		17.01	
10-10-13	State-Cost Recovery Fee		1.70	
10-11-13	Master Card	XXXXXXXXXXXXXX XX/XX		659.86
Total			659.86	659.86

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing Hyatt Place Austin Downtown. Our goal is to provide every guest with an exceptional stay and we are interested in any comments regarding your visit.

Hyatt Gold Passport Summary

No Membership to be credited

Join Hyatt Gold Passport today and start earning points for stays, dining and more. Visit goldpassport.com

Please remit payment to:
Hyatt Place Austin Downtown
#2403-501170
P.O. Box 13003
Merrillville, IN 46410