



HUMAN RESOURCES DEPARTMENT

POSITION DESCRIPTION

TITLE: Camera Technician - Sewer **LAST UPDATED:** January 19, 2016
DEPARTMENT: Public Works **JOB CLASS:**
REPORTS TO: Utilities Maintenance Supervisor **FLSA DESIGNATION:** Non-Exempt

Summary: Under general supervision of the Utilities Maintenance Supervisor and the direct supervision of the Sewer Camera Crew Leader, operates video camera inspection equipment to inspect sewer lines and mains for compliance with City Sewer Codes. Inspects sewer lines to determine and mark location of problems.

The intent of this position description is to provide a representative summary of the major duties and responsibilities performed by incumbent(s) in this position. Incumbent(s) may not be required to perform all duties in this description and incumbent(s) may be required to perform position-related tasks other than those specifically listed in this description.

Essential Job Functions:

- Operates video inspection camera equipment to detect exact location of problems or needed repairs in new homes, existing homes and main sewer lines.
- Assists in contacting the building contractor, developer, or homeowner responsible for the maintenance or installation of the sewer lines to repair the lines in compliance with City Sewer Codes.
- Assists Crew Leader in maintaining inspection and repair records for existing sewer lines.
- Responds to on-call emergency sewer or water problems, inspects and repairs the problem or calls for additional assistance if necessary.
- Sets up traffic safety cones or barricades to assist in securing a safer working environment.
- Follows all occupational and environmental health and safety regulations and practices.
- Maintains, troubleshoots and cleans all equipment, tools and supplies.

Other Important Duties:

- Provides backup assistance, on-call coverage and support to other City departments as assigned.
- Provides back up assistance to other crews when needed.
- Travels to work sites, meetings, conferences and training.
- Performs other related duties as assigned.
- Regular and consistent attendance for the assigned work hours is essential.

Required Knowledge and Skills:

- Knowledge of TCEQ requirements, rules and regulations regarding inspection, maintenance and repair of sewer lines.
- Knowledge of occupational and environmental health and safety rules and practices.
- Knowledge of sewer inspection equipment operation and maintenance procedures.
- Knowledge of computers and related equipment, hardware and software to maintain databases of home sewer inspections.
- Knowledge of City policies and procedures.
- Skill in effective oral and written communications.
- Skill in following written and verbal directions.

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- Skill in providing technical assistance and direction to contractors and developers related to sewer codes and installation problems.
- Skill in resolving customer complaints and concerns.

Preferred Education, Experience, and Certifications:

- High School diploma or G.E.D., **and** (1) year sewer construction or plumbing experience; **or** equivalent combination of education and experience.
- Must pass a pre-employment drug screen, physical agility, criminal background check and MVR check.
- Must possess State of Texas CDL Class A Drivers License.

Environmental Factors and Conditions/Physical Requirements:

- Work is performed in office and field environments.
- May be subject to repetitive motion such as typing, data entry and vision to monitor.
- May be subject to extended periods of standing, bending, reaching, kneeling, lifting or working in trenches, manholes or confined spaces when operating the video inspection camera equipment, or repairing water and sewer lines.
- May be subject to exposure to extreme weather conditions, hazardous chemicals and fumes, infectious diseases, air and water borne pathogens, snakes, insects, and wild life common to water and sewer lines, underground utilities and construction sites.
- Must utilize the sense of smell to detect possible flammable or toxic fumes.
- Must be able to lift up to 75 pounds.

Equipment and Tools Utilized:

- Equipment utilized includes personal computer, copier, calculator, fax machine, Video Camera Van, main line and service cameras, hand tools, manhole hooks, vacuum truck, heavy equipment and cleaning chemicals and devices.

Approved By:

Signed by Nick Miller, Utilities Superintendent on:
Nick Miller, Utilities Superintendent

10/23/2013
Date



Shannon Allyn, Human Resources Generalist

10/23/2013
Date