

**FOR OFFICE USE ONLY**

Disconnect Acct # \_\_\_\_\_

New Acct # \_\_\_\_\_

Call Center # \_\_\_\_\_

Transfer Fee  E-Billing

Same-day Fee  Admin Fee

**\*\* A copy of the account holder's driver's license is required for all transfer service requests\*\***

Name: \_\_\_\_\_  
*Last First M*

Phone: \_\_\_\_\_  
*Home Phone Business Phone Cell Phone*

E-mail: \_\_\_\_\_

Please sign me up for E-Billing. I understand that I will **NOT** receive a paper statement.

Please sign me up for the FREE weekly email with lawn watering advice for Frisco residents.

Valid Driver's License: State: \_\_\_\_\_ Number: \_\_\_\_\_

Social Security#: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**TYPE OF REQUEST:**  
*(Please check one)*

**Transfer Service** \_\_\_\_\_ *(Complete Section A below & include copy of Driver's License)*

**Disconnect Service** \_\_\_\_\_ *(Complete Section B below)*

**SECTION A**

**Transfer Service**

Current Frisco Address: \_\_\_\_\_  
*Street City/State Zip Code*

Date to Disconnect (Normal Business Day): \_\_\_\_\_

New Frisco Address: \_\_\_\_\_  
*Street City/State Zip Code*

Own  Lease

Date to Connect (Normal Business Day): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*\*\*For Transfers only, the City of Frisco will bill you a \$20.00 non-refundable transfer fee. \*\*The City of Frisco will also bill you a \$25.00 non-refundable Administrative fee on each account. \*\*Same-day connections will be billed an additional non-refundable \$25.00 for each account. A 24-hour notice is required for all new service accounts. All service requests must be in writing from the account holder.*

**SECTION B**

**Disconnect Service**

Service Address: \_\_\_\_\_  
*Street City/State Zip Code*

Forwarding Address: \_\_\_\_\_  
*Street City/State Zip Code*

Date to Disconnect (Normal Business Day): \_\_\_\_\_

**CONFIDENTIALITY REQUEST**

\_\_\_\_\_ I hereby request confidentiality of my personal information by the City of Frisco's Utility Billing Division.

\_\_\_\_\_ I hereby withdraw my request for confidentiality.

\_\_\_\_\_  
SIGNATURE OF CUSTOMER

\_\_\_\_\_  
DATE

*\*\* The 95 gallon Trash cart and 95 gallon Recycle cart will be provided for you and delivered within 5 business days from your start date. Existing homes already have carts. It is the customer's responsibility to verify the number of carts you are being billed for. The City charges an additional fee for each extra trash cart.*

**\*\*All Delinquent Accounts will be sent to a Collection Agency\*\***

**City of Frisco**

**6101 Frisco Square Blvd; Frisco, TX 75034**

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